



**CITY OF HELENA**  
**Housing Trust Fund Advisory Board Minutes**  
**Wednesday, November 16, 2022**  
**Full Recording Available upon request**

**Members Present:**

Michael O'Neil (Chair), Byron Beley, Riley Hanson, Stephanie Bull, Chris Hunter

**Members Absent:**

Rachel Ballweber, John Rausch (Vice-Chair)

**Call to Order and Roll Call**

**(0:10:50)** The meeting was called to order and roll was taken.

**Minutes**

**A.** Approval of Minutes from October 2022

**(0:12:35)** The minutes for the October 2022 meeting were approved.

**Regular Items**

**A.** Update on first application cycle and review of application evaluation meeting schedule

**(0:13:00)** Ms. Snyder gave the Board an update on the results of the first application cycle, noting there had not been much interest in this cycle and one project which had intended to apply had its main funding source pulled. Ms. Snyder did state there were some possible applications for the Spring cycle and detailed some of the possible projects but was leaving room for an application to come in during this round of funding and outlined the schedule of meetings to review any potential applications. Board members were asked to keep those dates and times free on their calendars.

**B.** Funding priorities for second application cycle – Discussion

**(0:30:26)** Ms. Snyder introduced the suggestion from Director Brink that a mini housing assessment be completed on a more regular basis which can be used for a plan of action to address the housing needs and use it as a guide for the use of these funds in the future. The Housing Task Force's role in this process was discussed.

**Public Comment**

**(0:35:24)** There was no public comment.

**Member Communications / Proposals for next Agenda**



**(0:35:26)** There were no additional communications or proposals for the next agenda.

**Meetings of Interest / Announcements**

**(0:35:41)** It was noted that the next scheduled meeting is Wednesday, December 14, and it was again asked that Board members also reserve time on December 16 for a potential meeting.

**Adjournment**

**(0:36:35)** The meeting was adjourned.