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1275 MAPLE STREET SUITE F, HELENA, MT 59601 | 406.443.3962

April 12, 2023

Christopher Brink, AICP, Director  
City of Helena Community Development Department  
316 North Park Avenue  
Helena, MT 59601

**Re: West Side Woods Subdivision Phase 1 Commencement Notice**

Dear Mr. Brink:

On behalf of Sussex Development, Inc., WWC Engineering is hereby providing notification and request for commencement of planning, engineering, and construction for Phase 1 of the West Side Woods Major Subdivision. This notification is in accordance with and following the City Commission Meeting and conditional approval of the West Side Woods Major Subdivision on April 10, 2023.

Phase 1 of the West Side Woods Major Subdivision consists of 28 single family residential lots, 2 multi-family lots and 2 open space lots to be dedicated to the City of Helena along with associated on and off-site improvements required by the conditions of approval, see attached Phase 1 proposed site plan. Upon approval of commencement by the City Commission, the applicant will prepare engineering plans, reports, and a final plat meeting all the required conditions for Phase 1. Please let us know when this will be scheduled for City Commission review and action.

Please feel free to contact me by email at [jfadness@wwcengineering.com](mailto:jfadness@wwcengineering.com) or by phone at (406) 443-3962 with any questions.

Sincerely,

A handwritten signature in blue ink that reads "Jeremy Fadness".

Jeremy Fadness, P.E., AICP  
Project Manager

JF

cc Sussex Development

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