



City Commission Administrative Meeting

July 24, 2024 – 4:00 PM

Zoom Online Meeting; <https://us06web.zoom.us/j/83636482374>

City County Building, 316 N. Park Ave., Room 326

Time & Place

A City Commission Administrative meeting was held Wednesday, July 24, 2024 at 4:00 p.m. via Zoom Online Meeting ID: <https://us06web.zoom.us/j/83636482374> and physically in the City County Building, Room 326.

Call to Work Session, Introductions

(00:00:00) The following responded present, either via zoom or in person:

City Attorney Dockter
City Manager Burton
Commissioner Dean
Commissioner Shirtliff
Commissioner Logan
Commissioner Reed
Mayor Collins

Commission Comments, Questions

(00:01:12) Mayor Collins asked Manager Burton for an update on the mini-malfunction traffic lights.

Board Appointment Review

A. Board Appointment Review: Golf Advisory Board, Heritage Tourism Council, Library Board, Parking Advisory Committee

(00:02:46) Mayor Collins presented Item A.

B. HCC Appointment Recommendation

(00:05:23) HCC Chairperson Kuiper presented Item B.

(00:05:47) Commissioner Dean asked Chairperson Kuiper about the location of District 6.



Recommendations from the Helena Citizens Council

- (00:06:17)** HCC Representative Kuiper discussed recent and upcoming meeting agenda items.

Report of the City Manager

- (00:07:00)** Parks, Recreation, and Open Lands Director Smith provided an update about the Firetower Restoration Project.
- (00:07:25)** Commissioner Reed asked Director Smith about the nature of the request for proposal.
- (00:08:08)** Public Information Officer Garcin provided an update about NorthWestern Energy's fire mitigation shutoff plan.
- (00:11:45)** Commissioner Dean discussed providing communication measure feedback to NorthWestern Energy.
- (00:12:55)** Mayor Collins and Commissioner Logan discussed updating contact information with NorthWestern Energy for emergency communication purposes.
- (00:13:47)** Commissioner Reed asked PIO Garcin, Assistant Fire Chief Chambers about planned outage implications for medically sensitive populations.
- (00:15:45)** Commissioner Shirliff asked PIO Garcin about a page on the website with more information.
- (00:16:34)** Assistant Chief Chambers discussed Smart 911 benefits in planned outage situations.
- (00:16:49)** Commissioner Dean asked Police Chief Petty about Smart 911 utilization.
- (00:18:24)** Chief Petty encouraged individuals experiencing medical emergencies to call 911.
- (00:18:52)** Manager Burton discussed opportunities to collaborate and improve extreme weather emergency protocols.

Presentations

A. BSPRA Presentation

- (00:19:36)** BSPRA Representative Dr. Thomas presented Item A.
- (00:30:15)** Commissioner Shirliff asked Dr. Thomas about the possibility of creating a tunnel on Montana Avenue.



- (00:31:56)** Commissioner Reed asked Dr. Thomas about the implications of a Municipal Partnership.
- (00:33:56)** Commissioner Dean asked Dr. Thomas about the County's opposition and other Municipal Partners in Montana.
- (00:36:19)** Commissioner Logan asked Dr. Thomas about Butte's involvement.
- (00:38:25)** Commissioner Reed requested a sample MOU for consideration.
- (00:38:53)** Commissioner Dean asked Manager Burton about next steps.

Department Reports

A. FY25 City Assessment Overview

- (00:40:50)** Manager Burton asked Finance Director Danielson about previous assessment discussions.
- (00:41:50)** Director Danielson and Public Works Director Leland presented Item A.
- (00:48:00)** Mayor Collins asked Director Leland about the end date for the City's contract with Helena Recycling.
- (00:49:25)** Commissioner Dean asked Director Leland about the recycling subsidy versus service utilization and about alternative recycling collection options.
- (00:54:00)** Commissioner Logan discussed Solid Waste Steering Committee findings regarding consumer satisfaction.
- (00:55:06)** Commissioner Shirliff discussed universal recycling pickup sorting options.
- (00:56:50)** Commissioner Logan discussed the cost of universal pickup.
- (00:57:17)** Commissioner Dean asked Director Danielson about the results of rate increases.
- (00:58:40)** Commissioner Shirliff asked Director Danielson about the City's ability to negotiate rates.
- (01:03:33)** Manager Burton asked Director Danielson about the recommended invoice for Commission approval.
- (01:09:25)** Commissioner Dean asked Director Danielson about the timeline for the next round of applications for loan programs.



- (01:12:36)** Commissioner Shirtliff, Director Danielson, and Commissioner Dean discussed snow removal considerations for citizens with disabilities.
- (01:17:47)** Commissioner Dean asked Director Danielson about availability for maintenance funds in lighting districts.
- (01:19:45)** Deputy Clerk Montiel read comment from Director Knoepke into the record.

B. Draft Resolution Relating to Limited Tax Obligation Bond for Improvements at City Shop

- (01:20:45)** Director Danielson presented Item B.

Public Comment

- (01:24:44)** Commissioner Logan asked Director Leland about next steps for the Integrated Solid Waste Master Plan.

Commission Discussion and Direction to the City Manager

Adjournment

- (01:25:42)** There being no further business before the Commission, the meeting adjourned at 5:26pm.