



City-County Consolidated Parks Board Time Stamped Summary



January 3, 2024 – 11:30 AM
City-County Building 316 N Park Ave. Room 426

Video recording link:

[video1106674091.mp4](https://us06web.zoom.us/rec/share/wUnSurlQrrTC-SXhpXATFqjLMjHnIQ796-b1btykdidLghWe9WkpW2W2ZRG8dliJ.NndsetA1XdSh3zkm)

- (00:00:33) Call to Order and Roll Call
Roll call was taken, and the following members were present:
Dave McGuire
Doug Haberman
Ernie Lundberg
Jerry Blythe
Neal Murray
City Commissioner Sean Logan
County Planner Angie Hubbard
County Commissioner Candace Payne
Parks Director Doug Smith
Parks Superintendent Craig Marr
Parks Administrator Heather Kahler
Additional and Online Guests – Neil Kiner, Todd Verrill, and Patricia Bik
- (00:02:25) Public Comment (Items pertaining to this agenda)
None
- (00:02:35) Unfinished Business
A. None
B. Public Comment - none
- (00:02:54) Approval of the Minutes
Doug Haberman moved to approve the minutes, Jerry Blythe seconded, all in favor, motion carried.
November 1, 2023
<https://us06web.zoom.us/rec/share/wUnSurlQrrTC-SXhpXATFqjLMjHnIQ796-b1btykdidLghWe9WkpW2W2ZRG8dliJ.NndsetA1XdSh3zkm>
- New Business
- (00:03:09) A. Officer Elections – Elect New Chair and Vice Chair
Dave McGuire nominated Alex Tommerup as the new Chair, no further nominations, all voted in favor, Alex Tommerup will serve as Chair. Dave McGuire nominated Doug Haberman to serve as Vice Chair, All voted in favor, Doug Haberman will serve as Vice Chair. Since the new Chair was not present, the new Vice Chair Doug Haberman conducted the remainder of the meeting.

- (00:05:35) B. Timberworks Estates Parkland Design and Improvement Plan Presentation
County Planner Angie Hubbard presented to the board the location map of the proposed Timberworks Parkland, the layout of proposed design and design cost estimates. Angie Hubbard along with Todd Verrill, Director of Facilities of the Helena School District and Neil Kiner, Landscape Architect with Second Nature Consulting, was present to the board to address any comments and answer any questions of this design proposal.
- (00:07:58) Doug Haberman asked Angie Hubbard to clarify the process and what they are asking of the board. Angie responded saying at this point, looking for comments on the project that she can address to the county commissioners. Discussion continued about the outreach process and the next steps.
- (00:09:13) Todd Verrill addressed the board his thoughts on the project.
- (00:11:25) County Commissioner Candace Payne asked a couple of questions regarding funding, and irrigation.
- (00:17:48) Parks Director Doug Smith commented about current irrigation conservation projects currently underway with the City.
- (00:19:19) Dave McGuire addressed the County on funding the project. County Planner Angie Hubbard responded.
- (00:23:54) Jerry Blythe moved to approve the design proposal and support county staff in presenting to the County Commissioners. Dave McGuire seconded, all in favor, motion passed.
- (00:24:31) C. Public Comment
No public comment.
- (00:24:42) Staff Reports
- (00:24:47) A. City Staff – Parks Director Doug Smith reported to the board items pertaining to the golf course, the Civic Center and the Open Lands Division. Parks Superintendent Craig Marr continued to report to the board the happenings of the ice rink and projects of the maintenance team.
- (00:27:55) B. County Staff – County Planner Angie Hubbard updated the board on their department’s anticipated applications.
- (00:28:26) D. City Commission Report
City Commissioner Sean Logan shared with the board where the City Commission is at with the ARPA funds in relation to the Parks Department Warming House, the Civic Center HVAC system, and a Parks Comprehensive Plan update. Parks Director Doug Smith shared with the board of the recent City Leadership and Commissioner retreat that took place.
- (00:33:39) E. County Commission Report – County Commissioner Candace Payne introduced herself to the board as this was her first meeting.
- (00:37:33) F. Helena School District Report – Neal Murray, Helena School Districts Safety and Operations Manager reported to the board the district’s maintenance updates and his enthusiasm of the possibility of adding the Timberworks Parkland.
- (00:38:25) Public Comment (Items not on the agenda)
No public comments.

(00:38:56) Member Announcements / Proposals for Next Agenda (February 7, 2024)

(00:39:25) Adjournment: With no further business needing to be discussed, the meeting adjourned at 12:10pm

ADA NOTICE – CITY/COUNTY

The City of Helena and Lewis and Clark County are committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The City and County will not exclude persons with disabilities from participation at its meetings or otherwise deny them the City and County services, programs, or activities.

Persons with disabilities requiring accommodations to participate in the City's meetings, services, programs, or activities should contact the City of Helena Community Development Department, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following: Phone: (406) 447-8490; TTY Relay Service 1-800-253-4091 or 711, or via Email: citycommunitydevelopment@helenamt.gov, Mailing address & physical location: 316 North Park, Avenue, Room 445, Helena, MT 59623.

Persons with disabilities requiring accommodations to participate in the County's meetings, services, programs, or activities should contact the Lewis and Clark County Human Resource Department, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following: (406) 447-8316, 316 North Park Avenue, Room 303, Helena, MT 59623; TTY Relay Service 1-800-253-4091 or 711, hr@lccountymt.gov.



Community Development and Planning
Lewis and Clark County

316 N. Park Ave. Room 230 Helena, MT 59623
Phone: 406-447-8374 Fax: 406-447-8398
e-mail: planning@lccountymt.gov



MEMORANDUM

Date: December 27, 2023

To: City-County Parks Board

From: Angie Hubbard, Planner II

RE: Proposed Timberworks Parkland Design

Applicant:

Helena School District

P.O. Box 1280

Helena, MT 59624

Representative: Second Nature Consulting: Neil Kiner

City-County Parks Board Meeting:

Wednesday, January 3, 2024

EXECUTIVE SUMMARY:

Lewis and Clark County Community Development and Planning received American Rescue Plan Act (ARPA) funding for the design and implementation cost estimate of Timberworks Parkland. This property is approximately 1.45 acres in size and is adjacent to Jim Darcy Elementary School. This design once implemented will give the school district and surrounding subdivisions additional playground area, gazebo, open field space, basketball court, and a pedestrian connection between Timberworks Subdivision and Jim Darcy Elementary School. Review and comment of this design will be provided to the Board of County Commissioners.

REQUEST:

The School District is seeking review and comment from the Parks Board regarding the design of Timberworks Parkland. This information will be forwarded to the Board of County Commissioners.

STAFF RECOMMENDATION:

Approval.

BACKGROUND:

Lewis and Clark County Community Development and Planning received American Rescue Plan Act (ARPA) funding for the design of Timberworks Parkland. In August of 2023 Helena School District entered in a subrecipient agreement with the County for \$3,625 for the park design and improvement plan. The School District hired Second Nature Consulting to perform the work for the contract.

Timberworks Estates Park is County owned parkland that was established in March of 2013 through final approval of Phases II and III of the Timberworks Estates Subdivision. This property is approximately 1.45 acres in size and is adjacent to Jim Darcy Elementary School. The development of this parkland will benefit the School District and attendees of Jim Darcy Elementary School, as well as residents of Timberworks Estates and Grand Valley Estates Subdivisions. This project will give the school an additional area to spread children out while playing during lunch and recess as well as provide an additional playground area and pedestrian connection from the Timberworks Estates Subdivision to the School. Once the design is implemented, maintenance of the grounds and infrastructure will occur through an agreement between Lewis and Clark County and the School District.

ATTACHMENTS:


Exhibit A: Location Map of Timberworks Parkland

Exhibit B: Layout of Proposed Design

Exhibit C: Design Cost Estimate

Exhibit B: Layout of Proposed Design



	Project Number	231002
	Prepared by:	EJSW
	Date:	12/28/2023

Project Name:	Jim Darcy Park
Owner:	Helena School District
Description:	Park Development Cost Estimate

PRELIMINARY ORDER-OF-MAGNITUDE ESTIMATE

PROJECT ITEMS	Quantity	Unit Price	Unit	Cost
----------------------	-----------------	-------------------	-------------	-------------

Site Prep

Mob/Demob	1	\$ 5,000.00	LS	\$ 5,000
Survey Layout	1	\$ 500.00	EA	\$ 500
Construction Entrance	1	\$ 500.00	EA	\$ 500
Silt fence	600	\$ 2.50	LF	\$ 1,500
Porta Potty 3 months	3	\$ 200.00	MNTH	\$ 600
Job Trailer - rented no major hookups	3	\$ 350.00	MNTH	\$ 1,050
Temp Construction Fencing 6' chainlink	750	\$ 3.85	LF	\$ 2,888
Cleanup - dumpster/disposal	1	\$ 3,500.00	LS	\$ 3,500
Mass site clearing small brush	1.25	\$ 3,000.00	ACRE	\$ 3,750
Topsoil stripping & piling	350	\$ 12.00	CY	\$ 4,200

Site Utilities

Electrical Service	1	\$ 5,000.00	EA	\$ 5,000
Electrical panel/outlet Gazebo area	1	\$ 5,000.00	EA	\$ 5,000
Water Service (irrigation)	1	\$ 40,000.00	EA	\$ 40,000
Irrigation Controls	1	\$ 3,000.00	EA	\$ 3,000

Site Work & Amenities

DEQ Permitting, Storm Water Detention	1	\$ 10,000.00	LS	\$ 10,000
Drainage Piping	30	\$ 60.00	LF	\$ 1,800
Soil Amending - in place	45,000	\$ 1.50	SF	\$ 67,500
Concrete Walks	3,240	\$ 10.00	SF	\$ 32,400
Concrete Slab - Basketball Court	5,640	\$ 12.00	SF	\$ 67,680
Fine Grading	45,000	\$ 0.20	SF	\$ 9,000
Turf Grass Irrigation	43,700	\$ 1.50	SF	\$ 65,550
Drip Irrigation	900	\$ 1.00	SF	\$ 900
Sod	43,700	\$ 1.00	SF	\$ 43,700
Trees	12	\$ 600.00	EA	\$ 7,200
Perennial & Shrub Beds	900	\$ 10.00	LS	\$ 9,000
Playground Structure	3	\$ 75,000.00	LS	\$ 225,000
Playground surfacing	3,500	\$ 60.00	SF	\$ 210,000
Landscape Edging	22	\$ 10.00	LF	\$ 220
Perimeter Fencing - 6' Height	1,160	\$ 35.00	LF	\$ 40,600
Perimeter Fencing Gates - Man	3	\$ 750.00	EA	\$ 2,250
Perimeter Fencing Gates - Equipment	1	\$ 1,250.00	EA	\$ 1,250
Basketball Backstop	120	\$ 60.00	LF	\$ 7,200
Basketball Equipment	1	\$ 2,500.00	LS	\$ 2,500
Basketball Court Surfacing - stripes	1	\$ 2,500.00	EA	\$ 2,500
Bicycle Parking	2	\$ 1,250.00	EA	\$ 2,500
Dog Waste Stations	2	\$ 750.00	EA	\$ 1,500
Trash Receptacles	2	\$ 1,000.00	EA	\$ 2,000
Gazebo - prefab	50,000	\$ 1.00	EA	\$ 50,000
Borrow Ditch Crushed Rock	350	\$ 20.00	LF	\$ 7,000

Total Project Budget		\$ 945,738
Project Contingency	20%	\$ 189,147.5
Soft Costs - Consultant Design Fee/permit	6%	\$ 56,744.25
TOTAL PROJECT COSTS		\$ 1,191,629.25