



1. Call meeting to order and establish quorum
2. Minutes – Approve from previous meetings
3. Staff Reports
4. Annual Report
5. HPAC Bylaws Discussion and Approval
6. Centennial Park Lyndale Tunnel Mural RFP Input
7. Community Collaboration RFP Draft / Plan
8. Art Maintenance Supplies
9. Public Art Events and Promotion Opportunities
10. Communications
11. Public Comment
12. Adjourn



# City of Helena

Public Art Committee

## ANNUAL REPORT

*The mission of the Helena Public Art Committee is to cultivate, advocate, and preserve public artworks in the City of Helena.*

*We aim to develop and collaborate on projects that are a source of pride to residents, represent the unique and historical identity of our community, and are accessible to all.*



## Boundy Memorial Sculpture

*A collaboration with The Boundy family, Helena Public Art Committee, Helena Open Lands Parks and Recreation Department, and the City of Helena - with artist Paul Logan*



**Call for Artists: March 2020**  
**Dedicated: July 2022**  
**Project Budget: \$30,000 (Gift/Donation)**

## 6th Ward Wayfinding Mural

*Community collaboration with the Rotary Club and artist Madison Ruff*

**Installed: July 2022**  
**Project Contribution: \$5,000**      **Total**  
**Project Budget: \$15,000**



# Centennial Tunnel Mural Project

*“A celebration of the inspirational art, history, and community that keep Helena moving forward.”*

by Elise Perpignano

Completed: August 2023

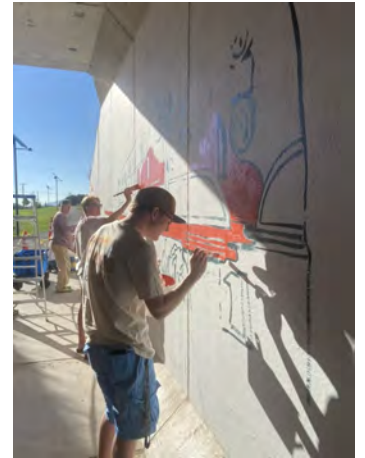
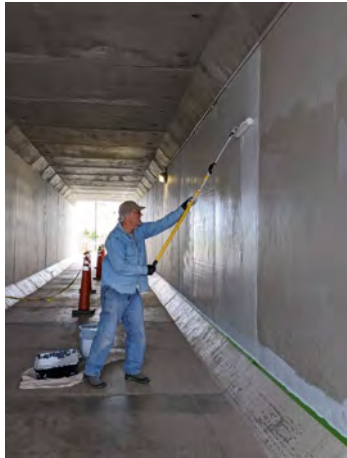
Project Budget: \$15,000



# Centennial Tunnel Mural Project

*A collaboration with Helena Public Art Committee, Helena Open Lands Parks and Recreation Department, the City of Helena and the Railroad Urban Renewal District*

**Community assistance provided by CWG Architecture, Proof Marketing, ATAC Holter, 406 Houses, Sherwin Williams, and many community art lovers.**



# Looking forward...

## Dumpster Art

Artists will transform 5 Trash Receptacles located on City-owned properties with Public Art during a live painting event

SPRING 2024



## Community Collaboration

In recent years, the HPAC has been able to further its mission, and leverage its budget, by providing funding to public art projects developed and administered by external stakeholders. HPAC supports this successful model that encourages the creation of public art, and the recognition of its importance to our community, while minimizing the administrative workload on the City of Helena.



*FY21 Community Collaboration with "Rodney Street Is"*

# Looking forward...

## Lyndale Tunnel Mural

CENTENNIAL PARK

Estimated Completion: Summer 2024

Project Budget: \$15,000



Centennial Park is a widely used space for Helena residents of all ages. It features numerous sports fields, a bike path, a dog park, a skate park, playgrounds, as well as other amenities. Its proximity to Carroll College, the YMCA, and the Great Northern Town Center make it a prime location to feature Helena's next large-scale public art project.

An artist or team of artists will be selected to transform the North face, South face, and tunnel side walls of the Lyndale tunnel with engaging and intriguing art, with designs that represent the unique identity of our community. The total square footage of the proposed area is approximately 2,400 square feet, and the completed mural will be sprayed with an anti-graffiti sealant.

Professionally designed and applied public art will transform this space from an ominous, grey, dismal, and sometimes scary crossing, into a fresh and inviting pedestrian underpass experience.



# Digital Public Art Map

HPAC has worked with City Staff to create a comprehensive database of over **50** pieces of public art throughout the City of Helena - with updated descriptions and photographs for all entries

[Click here to take a tour of Helena's Public Art!](#)

## Promotions

HPAC plans to develop a printable version of the public art map, as well as updating our marketing materials. These will be used for community outreach, along with chalk donations, at downtown events like Kids Fall Fest and others.

## Public Art Maintenance

HPAC will continue to work with City of Helena Staff to access and document public art maintenance needs and the associated costs



*New Plaque installed November 2022*



*Rodney Street Block Party*





# FY25 Proposals

## Traffic Signal Box Art

Summer 2025



Approximately 19 blank signal boxes remain across Helena, all of which are in prominent and high-traffic locations.

The Public Art committee would like to transform 8 of these blank traffic signal boxes with designs created by local artists that represent our community. The selected designs will be installed as vinyl wraps.

*HPAC and the City of Helena have wrapped 19 boxes since 2018. An easement with MDOT will be needed to wrap the remaining boxes.*

Location
11th and Montana
Montana and Billings - High School
Montana and Livingston - High School
Montana and Last Chance
Montana and Tara
Montana and Custer
Montana and Patridge PL
Sanders and Custer
Harris and Cedar
Cedar and I15N Exit
Euclid and Cleveland
11th and Roberts
Prospect and Roberts
Prospect and Lamborn
Prospect and Fee
Prospect and I15S Exit
11th and Fee
11th and Lamborn
Custer and McHugh



Washington St + Sky by Claire O'Connell



Last chance + 14 th St by David Goodson



Brady + Henderson by Rosa Cruz



Helena Ave + Rodney by Debbie Boyle

# FY25 Proposals

## Memorial Park Bandshell Mural

Summer 2025

The Memorial Park bandshell has served the Helena community since the 1940's. The iconic structure has hosted countless community events; from performances by the State capital band, music festivals to ballet recitals, and so much more...

Since the 1970's, a new mural has been painted approximately every ten years. The last was completed by Carol Poppenga in 2010, and has begun to show signs of fading.

It is the recommendation of HPAC that a new mural be painted on the Memorial Park bandshell. A new design with inviting and intriguing art will inject fresh energy into a well-loved space that community members of all ages to enjoy for many years to come.

The artists or team of artists would be selected through a call for proposals and a selection process. Artistic concepts should reflect the unique and historic identity of our community, while looking towards our future.





# City of Helena

Public Art Committee

**THANK YOU**

*The mission of the Helena Public Art Committee is to cultivate, advocate, and preserve public artworks in the City of Helena.*

*We aim to develop and collaborate on projects that are a source of pride to residents, represent the unique and historical identity of our community, and are accessible to all.*

# **BY-LAWS**

## **HELENA PUBLIC ART COMMITTEE OF THE CITY OF HELENA, MONTANA**

Adopted \_\_\_\_\_, 20\_\_

**ARTICLE I: NAME**

The Board's name is the Helena Public Art Committee.

**ARTICLE II: DEFINITIONS**

In these by-laws, the following definitions apply:

- A. Board: The Helena Public Art Committee, established by City of Helena Resolution No. 20803.
- B. City: City of Helena.
- C. City Commission: The governing body of the City of Helena.
- D. Clerk: Clerk of the City Commission.
- E. Liaison: City Staff specifically designated to support the Board.
- F. MCA: Montana Code Annotated.
- G. Quorum: The minimum number of Board members present to conduct business shall be a majority of the Board member seats established in the resolution creating the Board. Those members participating online shall be counted as part of the Quorum only if visibly present through video and are able to actively participate in the discussion and voting process.
- H. Staff: Employees of the City of Helena.
- I. Majority Vote: An affirmative vote by more than one half of the members present for the vote.

**ARTICLE III: AUTHORITY, POWERS AND DUTIES**

**Section 1. Authority**

The City Commission created the Board on March 27<sup>th</sup>, 2023. The Board is established under the powers and authority of the City of Helena and will conduct its business according to City Resolution No. 20803.

**Section 2. Powers and Duties**

- A. The Board’s powers and duties are solely advisory; meaning the Board can only make recommendations to the City Commission or County Commission. The Board shall not engage in advocacy for the City or County.
- B. Pursuant to City Resolution No. 20803, the Board will promote awareness and involvement in public art in Helena and identify public art projects that enhance the image of the community and recommend such projects to the City Commission for consideration.
- C. The Board does not have financial authority and serves at the will of the City Commission.

**ARTICLE IV: MEMBERS, Board OFFICERS AND DUTIES**

**Section 1. Number of Members**

The Board shall consist of nine (9) members. Members serve at the pleasure of the City Commission.

**Section 2. Resignation**

Members can resign by providing written notice to the Clerk of the Commission or the Board/Committee Chair, who shall forward such resignation to the Clerk. The resignation shall be effective immediately upon receipt and verification by the Clerk’s office.

**Section 3. Officers**

The officers of the Board are a Chair, Vice Chair, and Secretary.

**Section 4. Election of Officers**

The Chair, Vice Chair, and Secretary shall be elected annually from their membership by Majority Vote of the Board at the first meeting of each calendar year.

**Section 5. Board Chair**

The Chair presides over all meetings of the Board. The Chair signs documents and communications on behalf of the Board, decides all points of procedure unless overruled by a Majority Vote of the Board, and performs other duties described in these by-laws.

**Section 6. Board Vice Chair**

In the absence of the Chair, the Vice Chair shall serve as Chair and have such responsibility and authority as provided in Section 5 of this Article IV. The Vice Chair shall perform other duties delegated by the Chair.

**Section 7. Board Secretary**

The Secretary keeps action minutes of the Board meetings, ensures minutes are distributed to members, prepares agendas and notices of meetings, and performs other duties described in these by-laws. The Secretary must, after approval of the Board, provide the agendas, meeting notices, and minutes to the assigned Staff Liaison. All materials will be posted and archived in accordance with all Commission adopted public participation policies.

**Section 8. Office Succession**

If the office of Chair or Vice Chair becomes vacant, the Board shall elect a new Chair or Vice Chair, as applicable, at its next regular meeting in the manner provided in Section 4 of this Article IV.

**Section 9. Officer Absences**

If the Chair and Vice Chair are absent from a meeting, the Liaison will call the meeting to order. A vote shall take place to elect a temporary Chair for the meeting, who must be elected by a Majority Vote of the Board.

**Section 10. Removal of Officers**

A motion to remove any officer may be made at any meeting. If a majority of the Board concurs, the removal of the officer will appear on the agenda of the next regularly scheduled meeting. Removal of an officer is only effective upon the vote of two-thirds of the Board.

**Section 11. Subcommittees**

Designation of subcommittees is not permitted.

**ARTICLE V: MEETINGS, PUBLIC PARTICIPATION, AND PROCEDURES**

### **Section 1. Board Meetings**

- A. The Board shall hold meetings on the third Wednesday of each month at 5:30 p.m., at the City-County Building, 316 North Park Avenue, Helena, Montana. In person meetings are expected. The option to attend via video and audio capable on-line meeting platforms, as designated by the City Commission, may be given with prior notice to the Chair. The use of online meeting platforms by the Board shall be designated in Commission adopted public participation policies.
- B. Additional meetings may be scheduled as described in these bylaws on an as-needed basis.
- C. No meeting shall be convened or business conducted without a Quorum present.

### **Section 2. Open Meetings**

- A. All Board meetings are open to the public. All Boards are subject to and will comply with the appropriate statute pertaining to open meeting laws and the public's right to participate.
- B. All Board meetings shall be recorded via audio and video using the software as determined by the Office of City Commission. The video recording shall become the official record of the meeting and will comply with the appropriate records retention policy of the City.
- C. All Board meetings must have an agenda, as provided in Section 4 of this Article V, and will be conducted using Mason's Rules of Order.
- D. Public notification will include the date, time, place and agenda for the meeting. Notification will also include relevant documents to consider with specific agenda items.
- E. Board action is not official unless authorized by a Majority Vote of the Board at a meeting.
- F. Action minutes shall be prepared by the Secretary for all meetings. Minutes prepared by the Secretary and approved by the Board shall be official minutes of the Board and shall be kept and available for public inspection.

### **Section 3. Public Participation & Inspection**

- A. Any citizen may comment or provide testimony on any item on the agenda.



- B. Public comment may be made in writing in addition to or in the alternative to oral comment.
- C. Persons (other than Staff) testifying shall be asked to provide their name and, if relevant, address for the official public record
- D. The public shall have an opportunity to address the Board on any item not appearing on the agenda but within the powers and duties of the Board. However, the Board may not act on any matter discussed if the matter is not included on the agenda.

#### **Section 4. Order of Business**

All meetings will be conducted in accordance with the following Order of Business:

1. Roll call (determination that a Quorum is present).
2. Approval of minutes.
3. Agenda items.
4. Additional public comment on any item not appearing on the agenda but within the powers and duties of the Board.
5. Announce the date, time, and location of the next meeting.

#### **Section 5. Agendas**

- A. All Board meetings shall have an agenda that follows the Order of Business in Section 4 above.
- B. The agenda must be made available to the public and posted on the City's website at least seven (7) days prior to the meeting.
- C. Discussion of each agenda item will be conducted in accordance with the following procedure:
  1. The chair shall address each agenda item separately. If a report is appropriate and scheduled to be given by a Staff person or presenter, the chair will call upon the individual to present.

2. The chair will declare the item for discussion. Each Board member wishing to speak on the item shall address the chairperson in turn.
3. The Board will then hear and receive written or oral comments from the public regarding the agenda item.
4. Any person wishing to speak a second time may do so only with the permission of the Chair or with the approval of a Majority Vote of the Board.
5. The Board Chair, or any member at the request of the Chair, may question Staff regarding statements, comments, or testimony received on the agenda item. Answers to questions are not required at the time of the meeting and Staff may defer to a later meeting date if approved by their supervisor or at the discretion of the City Manager.
6. After hearing all statements, comments, and testimony, the Chair may close the public comment portion of that agenda item.
7. After closure, and after such discussion as may be appropriate, the Board may move and vote upon a recommendation.

#### **Section 6. Role of Staff**

If there is a Staff Liaison for the Board, the Liaison will:

- A. Provide guidance to the Board on operations of the City relevant to the purposes of the Board
- B. Assist the Secretary in the preparation of Board public notifications, agendas, and correspondence to the City Commission via the Clerk; record the meetings through the established process by the Clerk of the Commission; and offer assistance or guidance to maintain compliance with open meeting laws.
- C. Any additional duties are at the discretion of the City Manager, those requests shall be made at a public meeting by a majority of the Board and if necessary, placed on an agenda for a future discussion.

#### **Section 7. Decision-making**

- A. Board recommendations to the City Commission must be approved by a Majority Vote of the Board. Any member may make a motion, which must be seconded for further consideration. All voting on motions shall be by roll call or voice vote.
- B. Voting by proxy is not allowed.

## **ARTICLE VI: LEGAL ASSISTANCE**

The Board may request legal assistance from the City Attorney's Office via recommendation to the City Commission as described in Article V, Section 7.

## **ARTICLE VII: MISCELLANEOUS**

### **Section 1. Decorum**

In accordance with the State of Montana's open meeting laws and the public's right to participate, all Boards and committees shall adhere to any relevant statute, City Code, or City policy regarding public meetings.

No person on a Board or committee shall engage in disruptive or disorderly conduct, including but not limited to threatening, profane, abusive, impertinent, slanderous communications or any other behavior which otherwise impedes the orderly conduct of the meeting. The presiding officer is responsible for maintaining order of the meeting and adhering to relevant City policies. The presiding officer shall ask any member who engages in disruptive or disrespectful behavior to cease such behavior or be removed from the meeting should the member refuse. All conduct in opposition to the rules of decorum shall be noted by the Secretary in the meeting minutes and notification shall be given in writing by the Chairperson to the Clerk of the Commission for review and potential further action.

### **Section 2. Conflict of Interest**

Any Board member having a financial or personal interest in any matter before the Board for discussion or vote shall publicly disclose the nature and extent of such interest and, if warranted, recuse, and remove themselves from the meeting until discussion on the matter has ended and a vote, if any, is taken. In such circumstances, the Secretary will note in the minutes that a conflict of interest was acknowledged, and whether the Board member was absent during the discussion and voting.

### **Section 3. Training Requirements**

All Board members shall be required to attend one training annually on Montana open meeting laws.

Those who are elected to serve as an officer shall be required to complete a rules of parliamentary procedure training and training on minutes and agenda development.

### **Section 4. Corrective Action**

All Board and committee members serve at the pleasure of the Mayor and Commission. If the Mayor determines member(s) of a Board/committee are not complying with expectations of the Commission a progressive method of corrective action may be implemented, including but not limited to verbal or written statements, required training, up to removal from the Board at the recommendation of the Mayor and with a Majority Vote of the Commission.

#### **Section 5. Public Engagement – Social Media**

No Board member shall represent themselves in public engagement or online as an agent of the City or as acting on behalf of the Board or City without the express permission of Commission and in conjunction with City Staff. All public outreach and social media posting on behalf of the Board shall be conducted through City Staff and in accordance with the City's public engagement and social media policies.

#### **Section 6. Amendments to Bylaws**

Additions to the bylaws may be recommended by the Board or committee through a public meeting process. Any additions must be reviewed by Staff and approved by the City Commission prior to adoption by the Board or committee.



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*CALL FOR ARTISTS  
LYNDALE TUNNEL MURAL*

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**REQUEST FOR PROPOSALS (RFP) NO. XXX TO HIRE AN ARTIST FOR THE LYNDALE TUNNEL (GREAT NORTHERN TOWN CENTER TO CENTENNIAL PARK UNDER LYNDALE AVE) MURAL PROJECT**

**I. PROJECT OVERVIEW**

The City of Helena seeks to commission painted murals along the entrances and side walls of the Lyndale Ave tunnel with vibrant public art that create a unique sense of place for all to enjoy.

The tunnel links Centennial Park with the Great Northern Town Center, which provides a safe and well used off-street corridor Lyndale Avenue.

**II. COMPENSATION**

The Selected Artist or Team of Artists will be paid a total of \$15,000 for the design, supply procurement, preparation, installation, and sealing of the Lyndale Avenue Tunnel murals.

- Artist must purchase all supplies needed to complete the project.
  - o Paint brushes/rollers, primer, high quality paint, drop cloths, scaffolding, etc.
  - o Anti-Graffiti Sealant (VandIGuard IsoFree® Aliphatic Urethane 2K) 8 Gallons

The Artist may request advance payment for supplies, payable upon invoice after signing of contract. Final payment to the Artist shall be made within 30 days after completion of the artwork.

**III. SCOPE OF WORK, DELIVERABLES, AND TIMELINE**

Great Northern Entrance (approximately 800 sq ft)

Centennial Park Entrance (approximately 800 sq ft)

Lyndale Tunnel (approximately 800 sq ft)

A template has been provided as a supplemental document (See Attachment B)

The unique size of the canvas, viewing distance, and practicality of concept should be considered when submitting your mural designs. The design should be such that the potential for graffiti and vandalism is minimized.

The surface will be power washed by the City prior to mural installation.

### **Deliverables**

- 1) Approval of Final Art Concept and Contract Execution by City of Helena
- 2) Supply Procurement + Priming of Surface by Artist
- 3) Painting of the Mural by Artist
- 4) Application of a Protective Sealant (VandIGuard IsoFree® Aliphatic Urethane 2K) by Artist
- 5) Documentation of Supply Receipts by Artist to City of Helena

### **Insurance Requirements**

The Artist must provide proof of the following to the City of Helena:

1. Contractor's liability insurance for personal injury and property damage, in an amount not less than \$1.0 million per occurrence and \$2.0 million aggregate per year for bodily injury, personal injury, and property damage naming the City of Helena at 316 N Park Ave, Helena MT 59623 as an additional insured.
2. Proof of Montana worker's compensation insurance or an independent contractor's exemption.

## **IV. PROPOSAL SUBMISSION REQUIREMENTS**

### **Proposal submission must:**

- Contain the information required by this RFP and address all required topics
- Acknowledgment that responder has reviewed any addenda issued for this RFP
- Include sample images for each design concept submitted
- Proposal must include both side walls of the tunnel. A template for the tunnel walls has been provided as a supplemental document. (See Attachment B)

### **Eligibility**

Open to artists and graphic designers of all ages. Teams are eligible to apply. Respondents may submit more than one design. Must be able to complete installation of the murals no later than June 16, 2024.

## **V. EVALUATION CRITERIA**

Proposals will be evaluated by a selection committee, based on the following criteria:

	<b>Criteria</b>
1	Designs may not advertise or promote a business or product
2	If the design is to include text, it must be included with the design submission
3	Designs may not include any breach of intellectual property, trademarks, brands, or images of illegal activity
4	The finished artwork will be in the public domain and therefore may be subject to vandalism. Accordingly, artists should be thoughtful about having large open areas in the design; for example, large areas of a single color might provide an opportunity to deface the artwork.

	<b>Selection Criteria</b>
1	Artistic merit as evidenced by the submitted materials
2	Appropriateness of the concept to the location of the project
3	Demonstrated Ability to undertake projects of a similar scope
4	Ability to meet timeline and complete the project

## **VI. SOLICITATION SCHEDULE**

Deadline for questions: 5:00 PM, November 15, 2023  
 Responses to questions posted: 5:00 PM, November 17, 2023  
 Submission deadline: 4:00 PM, December 29, 2023  
 HPAC submission review & recommendation to City staff: January 17, 2024  
 Staff recommendation to City Commission: February 2024  
 Award and negotiation of contract: February 2024  
 Mural installation: April – June 2024  
 Mural must be completed no later than June 16, 2024

## **VII. CONTACT**

The city contact for the purposes of this RFP is:  
 Lyndale Avenue Tunnel Mural Project  
 c/o Bridget Johnston  
[BJohnston@helenamt.gov](mailto:BJohnston@helenamt.gov)  
 City-County Building  
 316 N. Park Ave, Room 162  
 Helena MT 59623  
 (406) 447-8399  
 Responses to questions will be posted online at [www.helenamt.gov](http://www.helenamt.gov)

## **VIII. QUESTIONS AND INQUIRIES**

All inquiries, questions, or requests for interpretation, correction, or clarification must be submitted in writing to the city contact listed above. Whenever responses to inquiries would constitute a modification or addition to the original RFP, the reply will be made in the form of an addendum to this RFP, a copy of which will be posted on the city's website.

## IX. SUBMITTAL INSTRUCTIONS

Applicants must submit the following items by email (no more than 10MB per email), USB by mail, or in person to the contact above.

**Submissions must be received no later than 4:00 pm on December 29, 2023**

1. A complete submission should include a solid concept, with planned artwork ranging from a colored sketch to a complete design.
2. The submission must show the artist's intended layout. At a minimum, this should be a basic sketch using the template provided in attachment B. If the artwork in item #1 above is already on the template or if the design is provided with the correct proportions, this is not needed.
3. All submissions must be original artwork and not something previously sold or produced.
4. Samples of previous work that demonstrate the artist's artistic merit and ability to undertake a project of a similar scope should be included in the submission.
5. A completed submission form is required to be submitted with the artist's full packet.
6. The artwork and all imagery of such will be the sole property of the City of Helena.
7. The chosen artist shall be allowed to use images of the finished artwork for promotion of the artist but may not reproduce, sell, or transfer the artwork.
8. The completed project will be released to the press and will be shared via social media outlets.
9. The insurance requirements listed within the RFP will not be required of the artist(s) until such time as a contract is negotiated. Any person that will be working on the project will need to be covered by the insurance.
10. The City of Helena will not be responding to submissions that are not complete so please ensure your submission addresses all requests within the RFP and this addendum.
  - a. Submission Form
  - b. Tunnel Mural Artwork
    - i. At a minimum this can be a colored sketch but can be as much as a full design.
    - ii. The artwork must be proportionate to the tunnel dimensions and include both side walls, the angled edges, and the flanks.
    - iii. Project description
    - iv. The design should show that the potential for graffiti is minimized.
  - c. A letter addressing:
    - i. The deliverables required and how the artist(s) plans to meet these deliverables.
    - ii. The artist's ability to meet the timeline and complete the project.
    - iii. The artist's demonstrated ability to undertake a project of similar scope (preferably with images to supplement this ability)
  - d. Current resume and/or CV; if applying as a team, submit for each team member,
  - e. Work plan (methodology) and schedule (calendar or timeline) for completion of the mural,
  - f. Samples of previous works showing the artist's artistic merit. Submit no more than five images with a description; do not include anything that reveals the artist's identity.
11. Artists may submit multiple designs; however, each design must be submitted individually and with a full submission for each design.

Proposals may be withdrawn either personally or by written request at any time prior to the due date stated above for receiving proposals. No proposal may be withdrawn or modified after the due date and time, unless and until the award of the agreement is delayed for a period exceeding ninety (90) days. The City is not responsible for costs associated with preparing proposals in response to this RFP.



**X. RESERVATION OF RIGHTS BY THE CITY**

The City reserves the right to reject any or all proposals, re-advertise, to waive any irregularities in the proposals, and to accept the proposal that best benefits the City. The City reserves the right to reject any and all responses deemed unqualified, unsatisfactory, or inappropriate.

**XI. PUBLIC RECORDS DISCLOSURE**

All proposals become the property of the City of Helena and may be subject to release to the public pursuant to Mont. Const. art. II, § 9 and Mont. Code Ann. § 2-6-1001 et. seq.

**XII. LOBBYING**

Respondents are prohibited from lobbying the City Commission, the Mayor, City Staff, or members of the selection committee relative to the respondent's proposal or response to this RFP.

DRAFT



## COMMUNITY COLLABORATION APPLICATION (DRAFT)

The mission of the Helena Public Art Committee is to cultivate, advocate, and preserve public artworks in the City of Helena. We aim to develop and collaborate on projects that are a source of pride to residents, represent the unique and historical identity of our community, and are accessible to all.

In recent years, HPAC has been able to further our mission by providing funding to public art projects developed and administered by external stakeholders. HPAC supports this successful model that encourages the creation of public art, and the recognition of its importance to our community, while minimizing the administrative workload on the City of Helena.

The Helena Public Art Committee is currently considering projects for distribution of matching funds of up to \$1,000 or \$5,000. If selected, the proposed project will need to be approved by the City Commission before funds are awarded.

**Application Process:** Please respond to the following questions and include the appropriate files to submit your request. The Helena Public Art Committee may or may not grant the full requested amount. You may request to present your request in person, in addition to submitting your materials online. The Committee meets the third Wednesday of the month at 5:30 PM. Meetings are open to the public and recorded.

### Timeline & Process for review:

- \_\_\_\_\_: Request Deadline
- \_\_\_\_\_: Review Date
- \_\_\_\_\_: If selected, request moves on to Helena City Commission
- \_\_\_\_\_: If approved by the City Commission, HPAC will remit recommended funds via check to applicant.

**Commented [AR1]:** Should the Helena Citizen's Council be involved in this process?

**QUESTIONS:**

1. Full name / phone number / email address / preferred contact method
2. Cover Letter/Project Proposal: Please fully describe the project, including location, medium, and relevance to the Helena community.
3. What is the full anticipated cost of the project?
4. What other funding opportunities are you pursuing/have pursued?
  - a. How much of the full cost have you already found funding for?
  - b. Please list all collaborating parties or organizations involved in this project.
5. What is the project timeline?
6. Have the artist or team of artists been selected yet?
7. If this is an outdoor project, what actions are being planned to mitigate graffiti, and provide upkeep + maintenance of the project?
8. Is this project publicly accessible?
9. If not yet developed, will the Helena Public Art Committee have the opportunity to view and provide recommendations on the final design before funds are remitted?
10. Please provide a letter of support, or evidence of past projects, or fundraising efforts that have been successful.
11. Please attach any imagery, designs, and photos of the proposed location so that the committee can become as familiar as possible with the project.
12. Would you like to be included on the agenda for the \_\_\_\_\_ meeting to present your proposal to the committee in person?



# VandlClean Super Graffiti Cleaner

Brand: VandlGuard

## Overview

**What It Is:** A graffiti remover, degreaser, and sticker glue disintegrator

**Surface Types:** Any Surface Coated with VandlGuard Products (see TDS for full list)

**Formulation:** A Citrus-based Detergent

**Coverage Rate:** Varies Depending on Size of Stain(s) (See TDS for details)

Size

32 oz Ready-to-Use

[Clear](#)

Item #: VG-7300

16oz Spray

Ready to Use

\$51.10

1

Add to cart

[Add to Wishlist](#)

Add to quote

Details

Documentation

What Else You Need to Know

## VandlClean™ Super

is an environmentally friendly, biodegradable graffiti remover designed to dissolve spray paint, marker, pen and pencil. VandlClean™ Super is a concentrated citrus based cleaner and degreaser designed for cleaning almost any surface with stains not affected by water alone.

BIODEGRADABLE GRAFFITI REMOVER

