



**CITY OF HELENA
Bill Roberts Golf Course Advisory Board
Time Stamped Summary
June 20, 2023 - 12:00 PM
City County Building 316 N Park Ave Room 426**

Recording Link:

https://us06web.zoom.us/rec/share/Qqa_VL_2RZu0WvcOSJRrSC4kQj82QRp1TEYizgzPygdpaFtq0c2orMAqtUM_Hcm6.6DYb2MiPVhD8cdyG

Call to Order and Roll Call

(00:00:05) Roll Call was taken, and the following all responded present:

Board Members:

Jack Gregg
Art Pembroke
Susan Court
Rob Logston

City Staff

Parks Director Doug Smith
Golf Course Superintendent Steve Link
Golf Course Pro Shop General Manager Tod Fitterer
Golf Course Assistant Superintendent Bryce Wideen
Parks Administrative Assistant Heather Kahler

Additional guests and members of the public present:

Kathy McDonald
Josh Routzahn
Ed Coleman

(00:02:35) Public Comment (Items pertaining to the agenda)
None

Minutes

(00:03:05) A. April 18, 2023 Meeting Minutes
Motion was made to approve the April minutes by Art Pembroke, seconded by Susan Court, all in favor, motion carried.

Unfinished Business

- (00:03:33) • Storm Warning Process
Discussion began from a Fall 2022 conversation on the process in place to warn players of an oncoming storm. Ideas were brought up on ways to better alert players.
- (00:12:06) • Public Comment
None

New Business

- (00:12:07) A. Board Training from May 11th Recap
Board Chairperson Jack Gregg shared the items from the training session that he felt were most valuable.
- YouTube Training Link:
<https://www.youtube.com/watch?v=OHUh7eNBdUw>
 - Please also consider completing the MSU Local Government Center's free extension course, Parliamentary Procedure for Public Officials (~2 hours):
<https://www.montana.edu/extension/localgov/resourcesandhandouts/onlinecourses/introparlipublicofficials.html>
- (00:18:38) B. Storm Shelter Recommendation
Jack Gregg read Chris Smith's recommendation on a possible solution of adding storm shelters to the course to help players avoid short storms. Discussion began on some challenges this project could face. Ideas were shared and no action was made.
- (00:32:25) C. Golf Community Input
- Jack shared the input of the community golf players of their concerns, ideas and requests.
- (00:46:47) D. Financial Report
- Tod Fitterer went over the financial summary that was included in the agenda packet and explained how to read the report. He then went into detail on a few of the categories and shared that the course is up over last year at the same time.

Reports

- (00:52:32) E. Parks Director
 - Nothing to report
- (00:52:38) F. Golf Course Superintendent
 - Steve Link reported maintenance conditions and actions on the course
- (00:53:06) G. Golf Course Pro-Shop
 - Tod reported a busy month in June
- (00:54:16) H. League Reports
 - Kathy McDonald reported women's league has a tournament coming up and the weather looks ok.
 - Doug Olson mentioned men's league is doing fine and having a fun year.

Public Comment (Items not on this agenda)

- (00:55:26)
 - I. Member of the public Josh Routzahn shared his thoughts on the new process of pass holders having to wait until the course opens up for Tee times. Chairperson Jack Gregg shared with Josh the reason behind this new policy. Tod Fitterer and Steve Link both shared the safety reasons behind the decisions.

Member Communications / Proposals for next Agenda – July 18, 2023

Adjournment

- (01:00:33) There being no further business before the advisory board, the meeting adjourned at 1:01 p.m.