



**CITY OF HELENA  
Bill Roberts Golf Course Advisory Board  
Time Stamped Summary  
February 21, 2023 - 12:00 PM  
City County Building 316 N Park Ave Room 426**

[https://us06web.zoom.us/rec/share/5Hj-K-jTRtl8sx-Ha8OUg8juuQKIQg9PYYEz2IDhxSCgkztzP5gco\\_rhrA9TPqDa.EG7xiHJ-SHxC1HyR](https://us06web.zoom.us/rec/share/5Hj-K-jTRtl8sx-Ha8OUg8juuQKIQg9PYYEz2IDhxSCgkztzP5gco_rhrA9TPqDa.EG7xiHJ-SHxC1HyR)

**Call to Order and Roll Call**

**(00:00:36)** Roll Call was taken, and the following all responded present:

Board Members:

Jack Gregg  
Chris Smith  
Susan Court

City Staff

Parks Director Doug Smith  
Golf Course Superintendent Steve Link  
Golf Course Pro Shop General Manager Tod Fitterer  
Parks Administrative Assistant Heather Kahler

The following members were absent:

Judy Reddy – Excused  
Art Pembroke – Excused  
Collin Brown – Excused

Additional guests and members of the public present:

Kathy McDonald  
Doug Olson  
Dr. G

**Minutes**

- (00:01:57)** A. January 17, 2023 Meeting Minutes  
Jack tabled the approval of the January minutes until the next meeting because there was not a quorum.

## Regular Items

- (00:02:08) **A.** Bylaw Review  
Jack confirmed that members should have received a copy of the Bylaws. Discussion began about the process with the City Clerk's Office on their project of standardizing all of the City Commission Boards' bylaws. Heather offered to accept email questions from board members that she would get to the clerk's office. There were a few typo's that needed to be corrected.
- (00:07:55) **B. Reports**  
Parks Director Report  
Nothing to report.
- (00:08:11) Golf Superintendent Report  
Steve reported they were able to get new 55 replacement golf carts ordered however, they won't arrive for roughly another year so they'll continue to use the old carts. The driving range nets and poles are on schedule to be repaired beginning to mid-March. Spring course clean-up will begin in March as well as hiring the seasonal staff. The lake on hole 16 is leaking. Steve will research costs to repair.
- (00:12:55) Golf Pro Report  
Jack reported for Tod that there has been a new Golf Pro Assistant hired. And reviewed the financials that were prepared.
- (00:15:21) League Reports  
Doug Olson reported about the men's league. They have met and will schedule three nights a week. 18 teams on each night. Leagues begin April 17<sup>th</sup>. There will be a kick off scramble on April 30<sup>th</sup> and a fun night on July 5<sup>th</sup>. Playoffs scheduled August 28-30.
- Kathy McDonald reported they are planning the Invitational Tournament being held on June 22. Hoping to get more than 48 teams. They'll be emailing and mailing invites. Leagues begin April 27.

## Public Comment

- (00:18:42) None.

## Member Communications / Proposals for next Agenda

- (00:18:57) Jack let the board know to get agenda items to him or Heather for the March 21 meeting.

## **Adjournment**

**(00:19:31)** There being no further business before the advisory board, the meeting adjourned at 12:28 p.m.