



**CITY OF HELENA
Bill Roberts Golf Course Advisory Board
Time Stamped Summary
January 17, 2023 - 12:00 PM
City County Building 316 N Park Ave Room 426
Zoom Online Meeting Recording;**

https://us06web.zoom.us/rec/share/RP6NmGvgYr016PvnScY533YZi8S3caKX5LeN6sdhw-MX0fnhPe83_z-TZhlitTb.LsuyyMiSqVLeB37V

Call to Order and Roll Call

(00:00:28) Roll Call was taken, and the following all responded present:

Board Members:

Art Pembroke

Jack Gregg

Chris Smith

Colling Brown

Susan Court

City Staff

Parks Director Doug Smith

Golf Course Superintendent Steve Link

Golf Course Pro Shop General Manager Tod Fitterer

Parks Administrative Assistant Heather Kahler

The following members were absent:

Judy Reddy – Excused

Susan Skinner-Bannon - Unexcused

Members of the public present:

Dr. G

Minutes

- (00:02:07)** A. December 20, 2022
Jack moved to approve the December 20, 2022 meeting minutes, Susan Court seconded, all in favor, motion passed 4-0

Regular Items

- (00:02:43)** **A.** Vote on new Chair and Vice Chair
Art nominated Jack as the chair
Art nominated Chris as vice chair
Art moved to nominate Jack as chair for the upcoming year, all in favor, motion passed 5-0
Jack nominated Chris as vice chair and called for a vote. All in favor, motion passed 5-0
- (00:05:02)** **B.** Golf Fee Update/Parks Director Report
Director Doug Smith reported the current status of the fee increase process and the fees are being presented to the City Commission on January 23, 2023.
- (00:05:59)** Board Discussion
Art suggested to the members they could attend the City Commission Meeting.
- (00:08:27)** **C. Reports**
Golf Superintendent Report
Superintendent Steve Link updated the board of staff happenings. Steve also reported that the driving range netting and poles will be repaired from the damaging wind storm from this past fall. There is a new group to come use the course for cross country skiing on January 25th. Once the snow melts, staff will begin cleaning up the course and preparing it for the season. Steve discussed opening day options dependent on weather.
Board member Susan Court addressed Steve about a possibility of placing mats on some of the specific areas. Steve said it is something he could look at to help out. Jack addressed the board some further suggestions on the matter.
- (00:12:59)** Golf Pro Report
Tod Fitterer presented the November 2022 financial report to the board. He noted expenses increase in the spring for season purchases. He also noted the increase in revenue and that Muni's is up and doing well. Tod also reported some positive changes with the menu and staffing is underway. He said the pro shop is beginning the ordering of supplies and staffing. Susan asked some staffing questions regarding training and certifications.

Public Comment

- (00:29:38)** None

Member Communications / Proposals for next Agenda

(00:29:53) Tod did report that he is able to begin uploading information to an online T-Time reservation software. There is also a fee for people to pay when they use the software. Testing begins soon to be live by the time the course opens.

Meetings of Interest / Announcements

(00:32:43) Jack reminded the board of the City Commission meeting next Monday night. Susan thanked Art for his service as chair.

Adjournment

(00:33:45) There being no further business before the advisory board, the meeting adjourned at 12:35 p.m.