



CITY OF HELENA
Bill Roberts Golf Course Advisory Board
July 18, 2023 - 12:00 PM
City County Building 316 N Park Ave Room 426
Zoom Online Meeting; <https://us06web.zoom.us/j/92978425890>

Call to Order / Roll Call

Public Comment (Items pertaining to this agenda)

Minutes

- A. June 20, 2023
 - a. Time Stamped Summary Link:
https://us06web.zoom.us/rec/share/nr9nHA0035DwPEZiAIWJ9tT2Md6WysiixB41_msZxfpJ7tcf0HBIJFKnNdwEY-8X.X7UkmXxoj2p_fhxY?startTime=1687283683000

Unfinished Business

- A. Drinking Water on the Course
- B. Public Comment

New Business

- A. Rental Cart Discussion
 - a. Attachment Idea
 - b. Ordering Process
- B. Sand Bunker on #14 Concerns
- C. Early Morning Golf
- D. Public Comment

Reports

- A. Parks Director
- B. Golf Course Superintendent
- C. Golf Pro/Operations
- D. Financial Report
- E. Leagues

Public Comment (Items not on this agenda)

Member Communications-Announcements / Proposals for next Agenda – (August 15, 2023)

Adjournment

ADA NOTICE: The City of Helena is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The City will not exclude persons with disabilities from participation at its meetings or otherwise deny them the City's services, programs, or activities. Persons with disabilities requiring accommodations to participate in the city's meetings, services, programs, or activities should contact The Community Development Director, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following: Phone: (406) 447- 8490; TTY Relay Service 1-800-253-4091 or 711 Email: citycommunitydevelopment@helenamt.gov, Mailing address & physical location: 316 North Park, Avenue, Room 445, Helena, MT 59623.

Golf Course Fund

Fund 563

Divisions 4111, 4113, 4115, 4119

4111 - Golf Operations

4113 - Golf Concessions

4115 - Golf Maintenance

4119 - Golf Capital/Debt Service

Start Date	Today	Percent through year
7/1/2022	6/30/2023	99.73%

****Updated through 06/30/2023****

Acct. #	Sub-Categories	FY2023		Remaining	% of Budget
		Budget	Used		
10	Personal Services	1,090,536.00	989,258.86	101,277.14	90.71%
20	Supplies & Matierals	539,190.00	539,200.92	(10.92)	100.00%
30	Purchased Services	202,785.00	138,526.50	64,258.50	68.31%
50	Fixed Charges	94,425.00	91,817.46	2,607.54	97.24%
60	Debt Service	175,399.00	175,397.54	1.46	100.00%
70	Grants, Contributions & Other	-	(1,018.75)	1,018.75	-
80	Internal Charges	286,794.00	286,794.00	-	100.00%
90	Capital Outlay	241,977.00	64,911.65	177,065.35	26.83%

Fiscal Year 23 Totals 2,631,106 2,284,888.18 346,217.82 86.84%

2,631,106.00 2,284,888.18 346,217.82

YTD JULY 2022-JUNE 2023			YTD JULY 2021-JUNE 2022		
Acct. #	Revenue	Amount	Acct. #	Revenue	Amount
22*	Golf Passes	386,896.68	22*	Golf Passes	330,845.06
23*	Golf Green Fees	394,867.45	23*	Golf Green Fees	357,195.98
24*	Golf Punch Cards	108,045.81	24*	Golf Punch Cards	88,457.63
25*	Golf Carts	41,040.50	25*	Golf Carts	38,117.50
26*	Power Cart Rental	213,146.00	26*	Power Cart Rental	181,224.00
27*	Restaurant	449,137.30	27*	Restaurant	346,926.61
29*	Other Golf Revenue	363,106.18	29*	Other Golf Revenue	370,458.99
361 - 367*	Misc Revenue/Interest Earnings	1,319.42	361 - 367*	Misc Revenue/Interest Earnings	40,711.13
380 - 383*	Other Financing Sources	145,321.00	380 - 383*	Other Financing Sources	241,409.00
Total	FY2023 Revenue	2,102,880.34	Total	FY2022 Revenue	1,995,345.90
	Revenue YTD (July-May)	1,828,777.95		FY2023 YTD Revenue	2,102,880.34
	Total June Revenue	274,102.39		FYTD Comparison	107,534.44

REVENUE DETAILS

347.29-03 Tournament Entry	-									3,632.00		185.00	3,817.00	-	3,817.00	
347.29-04 Bag Storage - Upper	52.00			294.48						60.00			406.48	-	406.48	
347.29-05 Bag Storage - Lower	52.00							300.00	480.00	300.00	1,260.00	420.00	60.00	2,872.00	3,000.00	(128.00)
347.29-06 Club & Pull-Cart Rentals	1,125.00	1,220.50	836.50	314.00						202.00	1,250.00	1,197.00	6,145.00	6,000.00	145.00	
347.29-07 Handicaps	290.00	116.00	29.00			29.00	140.00	350.00	1,960.00	9,275.00	3,325.00	700.00	16,214.00	17,000.00	(786.00)	
347.29-10 Golf Lessons	2,505.00	2,794.00	(2,210.00)		40.00	130.00	200.00		300.00	4,105.00	7,310.94	4,650.00	19,824.94	30,000.00	(10,175.06)	
347.29-15 Cart Repair	-		496.00	585.00	75.00					1,285.00	85.00	500.00	3,026.00	-	3,026.00	
347.29-92 Advertising	-								800.00				800.00	10,000.00	(9,200.00)	
347.29-99 Other Golf Revenue - Misc	100.50	200.00	6.00	22.50			160.00	116.00		63.00	66.00	186.00	920.00	10,000.00	(9,080.00)	
361 - 367 * Misc Revenues/Interest Earnings	549.04	634.46	660.70	434.29	7.34	(232.48)	160.49	(488.39)	(816.27)	78.24	254.50	77.50	1,319.42	250.00	1,069.42	
361.00-00 Other Revenues	80.50	78.00	142.58	19.50	7.50	8.00	17.50	15.00	23.50	32.50	57.00	77.50	559.08	-	559.08	
361.03-05 Misc. Exp. Reimbursements	-			50.00						180.00			230.00	-	230.00	
367.00-00 Interest Earnings	468.54	556.46	518.12	364.79	(0.16)	(240.48)	142.99	(503.39)	(839.77)	(134.26)	197.50	-	530.34	250.00	280.34	
380 - 383 * Other Financing Sources	145,321.00	-	-	-	-	-	-	-	-	-	-	-	145,321.00	340,321.00	(195,000.00)	
381.09-00 Bond Proceeds	-												-	-	-	
381.20-00 InterCap Loan Proceeds	-												-	195,000.00	(195,000.00)	
382.10-00 Sales of Fixed Assets	-												-	-	-	
383.01-00 T/IN-100 General Fund	142,850.00												142,850.00	142,850.00	-	
383.06-45 T/in-645 Insur & Safety	2,471.00												2,471.00	2,471.00	-	
MONTHLY TOTALS	370,612.73	190,098.11	122,605.93	67,853.24	22,215.07	61,755.12	228,317.69	56,793.96	76,208.39	367,085.73	265,231.98	274,102.39	2,102,880.34	2,490,776.00	(387,895.66)	

EXPENSE DETAILS: MAINTENANCE

464.80-13 Vehicle & Equip Insurance	142.00													-	142.00	142.00	-
464.80-14 Liability Insurance	9,360.00													-	9,360.00	9,360.00	-
464.80-15 Fidelity Insurance	110.00													-	110.00	110.00	-
464.80-21 Human Resource	374.63	374.67	374.67	374.67	374.67	374.67	374.67	374.67	374.67	374.67	374.67	374.67	374.67	-	4,496.00	4,496.00	-
464.80-22 Budget & Accounting	1,358.63	1,358.67	1,358.67	1,358.67	1,358.67	1,358.67	1,358.67	1,358.67	1,358.67	1,358.67	1,358.67	1,358.67	1,358.67	-	16,304.00	16,304.00	-
MONTHLY TOTALS	75,367.18	67,563.26	69,993.37	61,145.73	58,829.21	43,573.26	35,214.88	33,596.12	34,201.01	39,224.31	52,568.95	111,205.14	-	682,482.42	754,810.00	72,327.58	

DEBT SERVICE DETAILS

ACCOUNT	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	ENCUMBRANCE	TOTAL	BUDGET	REMAINING
60 Debt Services	-	40,213.37	-	(196.64)	-	-	-	135,380.81	-	-	-	-	-	175,397.54	175,399.00	1.46
464.60-11 Principal		14,444.98						109,498.09						123,943.07	123,944.00	0.93
464.60-22 Interest		25,768.39		(196.64)				25,882.72						51,454.47	51,455.00	0.53
90 Capital Outlay	-	39,933.38	-	-	-	-	-	-	-	-	24,978.27	-	-	64,911.65	241,977.00	177,065.35
464.90-30 Imprvmnts Othr Than Bldgs		39,933.38									24,978.27			64,911.65	241,977.00	177,065.35
MONTHLY TOTALS	-	80,146.75	-	(196.64)	-	-	-	135,380.81	-	-	24,978.27	-	-	240,309.19	417,376.00	177,066.81

DEPARTMENT TOTALS	219,616.92	250,318.49	169,520.89	168,938.01	156,809.45	144,045.48	108,010.44	245,809.50	143,022.40	176,664.07	206,789.28	295,343.25	-	2,284,888.18	2,631,106.00	346,217.82
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