



CITY OF HELENA
Bill Roberts Golf Course Advisory Board
Time Stamped Summary: November 21, 2023 - 12:00 PM
City County Building 316 N Park Ave Room 426

Zoom Recording Link:

https://us06web.zoom.us/rec/share/iuda3AwwVSAT8PO4KXu7srnEV0t1kAOUCYtsXHnB6ydg5ySo8ChesUQezrt3HAn.XfpQjRGe_qARhQxl

(00:00:01) Call to Order / Roll Call

Roll Call was taken, and the following all responded present:

Board Members:

Jack Gregg
Chris Smith
Art Pembroke
Susan Court
Rob Logsdon

City Staff:

Parks Director Doug Smith
Golf Course Operations Manager Tod Fitterer
Golf Course Superintendent Steve Link
Assistant Golf Course Superintendent Bryce Wideen
Parks Administrative Assistant Heather Kahler

Additional guests and members of the public present:

Kathy McDonald-representing Women's League
Doug Olson-representing Men's League
Bob Schlack-member of the public

Public Comment (Items pertaining to this agenda) – This item was not covered at the meeting.

(00:00:51) Minutes

A. October 17, 2023

Time stamped summary link:

<https://us06web.zoom.us/rec/share/Kleq2o5ef5sokAkiyVaJFf9j2iyb1AFkRhYVX2ETEFUjHX240TZ1Vq12s8WI7bO3.zco6S4Jj6tchwF6X>

Susan Court made a motion to approve the minutes from the October 17, 2023 meeting, Art Pembroke seconded, all in favor, motion passed.

(00:01:36) New Business

A. Golf Course Rates Discussion

(00:02:15) Jack Gregg asked city staff to update the advisory board on any updates to the rates for the 2024 golf season. Parks Director Doug Smith addressed the

board on the plan with rates going into the next year and the timeline with the City's budget process.

B. Public Comment

(00:09:05) No public comment.

(00:09:20) Chris Smith made a motion to support city staff's decision of keeping the 2023 rates for 2024 and updating the 2025 rates in a timely fashion. Susan Court seconded, Art Pembroke addressed city staff, city staff replied.

(00:10:31) Board chair Jack Gregg called for a vote.

Jack Gregg voted: Aye

Chris Smith voted: Aye

Art Pembroke voted: Aye

Susan Court voted: Aye

Rob Logsdon voted: Aye

Motion carried 5:0

(00:11:00) Unfinished Business

A. Bylaws, Resolution, City Boards Policies Clarification

(00:12:25) Parks Administrative Assistant, Heather Kahler addressed the board and clarified the items questioned in the previous meetings regarding the policy updates and standardization project of the City appointed advisory boards.

(00:25:46) Reports

A. Parks Director

(00:25:50) Director Smith updated the advisory board on where the season pass donation sits with the City Commission.

B. Golf Course Superintendent

(00:26:26) Golf Course Superintendent Steve Link reported to the board his staff's projects to get the course ready for winter, including the arrival of the replacement cart fleet.

C. Golf Pro/Operations

(00:38:38) Golf Course Operations Manager Tod Fitterer presented to the board an overview of the financial report, upcoming events, simulator leagues and the pro-shops plan with the new cart fleet.

D. Leagues

(00:51:34) Kathy McDonald-Women's League: Nothing to report.

(00:51:40) Doug Olson-Men's League: Nothing specific to report. Doug Olson began a conversation on details of handling the raffle, it was determined more information will come.

(00:54:10) Public Comment (Items not on this agenda)

No public comment.

Member Communications-Announcements / Proposals for next Agenda – (November 21, 2023)

(00:54:17) Adjournment

Art Pembroke moved to adjourn the meeting, Chris Smith seconded, all in favor, meeting adjourned at 12:58pm.

ADA NOTICE: The City of Helena is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The city will not exclude persons with disabilities from participation at its meetings or otherwise deny them the City's services, programs, or activities. Persons with disabilities requiring accommodations to participate in the city's meetings, services, programs, or activities should contact The Community Development Director, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following: Phone: (406) 447- 8490; TTY Relay Service 1-800-253-4091 or 711 Email: citycommunitydevelopment@helenamt.gov, Mailing address & physical location: 316 North Park, Avenue, Room 445, Helena, MT 59623.