

**CITY OF HELENA-LEWIS & CLARK COUNTY BUILDINGS
MANAGEMENT AGREEMENT**

THIS AGREEMENT, made and entered into by and between Lewis and Clark County and the City of Helena who are signatory to the agreement.

WITNESSETH:

WHEREAS, City of Helena and Lewis & Clark County entered into an Interlocal Agreement for the maintenance management of the City-County Administration Building and the Law and Justice Center building; and

WHEREAS, the parties desire to establish an Advisory Building Management Board to meet on a regular basis; and

WHEREAS, the parties acknowledge the benefits of a strong partnership and regular input and communications regarding the buildings management needs throughout the year; and

NOW, THEREFORE, the parties agree to the following terms:

ARTICLE I. PROPERTIES

This Agreement applies to the City-County Administration Building located at 316 N. Park Avenue, Helena, Montana and to the Law and Justice Center building located at 406 Fuller Avenue, Helena, Montana.

ARTICLE II. PURPOSE OF AGREEMENT.

The purpose of this Agreement is:

To establish an advisory building management board.

To establish membership and regular meetings of an advisory building management board.

To establish duties and tasks for an advisory buildings management board.

ARTICLE III. PURPOSE OF ADVISORY BUILDING MANAGEMENT BOARD

The purpose of the advisory building management board is:

- A. To evaluate and make recommendations regarding the short term and long-term maintenance needs of the properties.
- B. To review and make recommendations as needed to ensure efficient building maintenance operations occur to protect the historical and community value of the properties.
- C. Recommend funding as part of the City and County budget processes.

ARTICLE IV. MEMBERSHIP OF THE ADVISORY BUILDING MANAGEMENT BOARD.

The Board shall consist of:

- One Lewis & Clark County Commissioner.
- One Helena City Commissioner.
- The Helena City Manager.
- The Lewis and Clark County Chief Administrative Officer.

A Chair will be selected in January of each year.

The Chair will work with the City Facilities staff to prepare an agenda for each meeting of the Board.

Regular meetings of the Board shall take place quarterly, or as needed as determined by the Chair.

ARTICLE V. AMENDMENTS

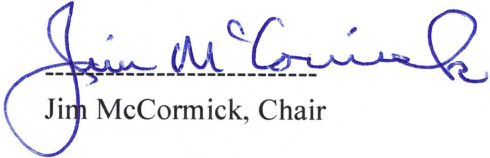
This Agreement may be amended by unanimous vote of the membership of the board at an official meeting,

ARTICLE XII - CANCELLATION CLAUSE.

Section 1. This agreement can be canceled by either party in writing with 180 days' notice.

This Agreement hereby approved and adopted this 25th, day of August 2022.

Lewis & Clark County




Jim McCormick, Chair

City of Helena

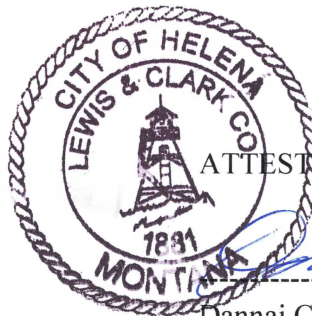


Tim Burton, City Manager

ATTEST:



Amy Reeves, Clerk and Recorder





Dannai Clayborn, Clerk of Commission