



GOLF ADVISORY BOARD
Time Stamped Summary
August 16, 2022



- Art Pembroke, Chair
- Kelly Casey
- Jack Gregg
- Riley Kurtz

Ex-Officio Members

- Steven Link, Golf Course Superintendent
- Tod Fitterer, General Manager & Head Golf Pro
- Brad Langsather, Interim Parks/Rec Director
- Ryan Schwochert, Helena Citizen's Council Rep
- Heather Kahler, Recorder/Secretary

- Judy Reddy
- Susan Skinner-Bannon
- Chris Smith

League Member – Men's

- Steve Bingham

League Member – Women's

- Kathy McDonald

LOCATION: City County Building Room 426 and Zoom

Topic: Golf Advisory Board

Time: Aug 16, 2022 12:00 PM Mountain Time (US and Canada)

Meeting Recording:

https://us06web.zoom.us/rec/share/YURCGeS8838AR5BWo7NinzgUYdr1t3D9PQ1CMlthzaYldXbfFomNuwgx5vmJl_tH.jm1lc5l4XOS4fv5-?startTime=1660671967000

[Passcode: 7!vsXB@O](#)

Mission Statement: The Bill Roberts Golf Course is committed to providing a high quality, friendly, and affordable public golfing experience for all ages and abilities within the greater Helena community!

Visitors:

1. Call to Order/Establish Quorum/Review Agenda –*TS 00:16*

2. Approval of Minutes – *TS 01:39*

- Jack moved, Judy seconded, all agreed, motion was passed.

3. New business

Ball Washers – *TS 02:02*

- There was discussion about where to place the ball washers but not all members were present to make their suggestion. It was then determined that a conversation between now and the next board meeting should take place to make the placement determination with all members present to have an update at the next meeting.

Conditions of the Course: Comments Given to Board Members – *TS 05:50*

- Art thanked the staff for their hard work on maintaining the course. He suggest that because of the amount of work that goes on that the golf community and public do not see and are not aware of, there needs to be some sort of communication plan to help get the word out on what is going on at the golf course. Steve agreed and went over some research he had found and updated the board on his watering process, plans and issues. Steve also mentioned updates to the course are proposed in a Capital Improvement Plan (CCIP) that is presented to the City Commission. It was determined that more information to come on the CCIP as the budget and proposals get put together.

Ball Washers cont. – *TS 14:26*

- Sue had arrived and was asked to make her suggestion on the placement of the 2 ball washers. Steve said he could work with what was requested

Communication Working Group – *TS 15:33*

- Art requested that if anyone would like to participate in the communication working group to email him.

4. Old Business – *TS 16:25*

- None

5. Reports

• Parks and Recreation Director's Report – *TS 16:50*

- Brad mentioned the new Parks Director will beginning on Monday September 19th
- City Manager Tim Burton will be giving an update on Muni's financial report to the City Commission Administrative Meeting on Wednesday August 17th

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- And at the Administrative Meeting (tomorrow) Golf Superintendent Steve Link will be giving a report on the Capital Improvement Plan for the golf course
- City Commission will be meeting regarding the vacant commission seat on August 19th and invited the board to go to the website to view the meeting information
- Art asked Steve and Tod if they would like GAB members present at the City Admin meeting tomorrow
 - It was determined that the meeting is more of an informational format and is certainly open to everyone but no real opportunity for public/board comments at this time.
 - City Commissioner Sean Logan explained why the topic was put on the agenda and he explained that City Commissioner Melinda Reed may be requesting for funds that were set aside for Muni's from the City's general fund account, go elsewhere. Commissioner Logan recommended that GAB members be present in some capacity during the meeting to learn more about the issue and make comments if it seems necessary and to at least pay attention to.
 - More discussion continued, Commissioner Logan said that he sent out a link to the meeting and advised the board to go to the link for more information
 - <https://helena.novusagenda.com/agendapublic/CoverSheet.aspx?ItemID=6326&MeetingID=487>
- Golf Financial Report(s) – **TS 27:44**
 - ✚ Waiting for Fiscal Year 2023 to be Approved by City Commission and Input into System
- Golf Superintendent Report – **TS 27:49**
 - Need to fix the light fixture that is going into Muni's
 - They need to schedule some course/green maintenance and are just waiting until after the tournaments are all wrapped up
 - Tee Box maintenance will also occur when the weather cools down
- Golf Professional Report – **TS 29:40**
 - After going through the summer, course and restaurant were very busy with roughly 300 to 320 people per day. Even though there were some staffing challenges, it was still a busy and successful season. The junior program was good and so was a new wine and wedges program. They've got yoga on the course and that went well.
 - Munis also had a successful season and is a really fun, nice place to go.
 - There's a challenge with the full time staff because of how much they did work this past summer and their getting a little burned out. And the seasonal/part time staff is turning into short timers.

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- This fall he'd like to see a better planning session for some of the office equipment, software, issues that he noticed this summer.
- New front door has become a bit problem because of the placement of it. City Facilities has been contacted and they think they can come up with a solution by building a wall of some sort.
- A Disc Golf tournament will happen again this fall anticipating 250 people.
- As things slow down, there are still quite a bit of tournaments scheduled and is remaining busy.
- Tod feels that after having a summer behind him and learning the challenges and issues, he's confident that next year will be better.
- Art applauded all the efforts of staff for this past season and offered help from advisory board for anything.
- Some discussion occurred about where some computer software repair support could come from.
- **Men's League Report – TS 40:35**
 - Jack had some information sharing that there are 2 weeks left of play and then the championships begin Monday August 22. Playoffs begin the 29th of August.
- **Ladies League Report - TS 41:45**
 - Kathy reported 2 weeks left with final championship this Thursday. Next Thursday is their Derby.

6. Public comment – TS 42:16

- None

7. Next meeting date – TS 42:22

- September 20, 2022 12:00pm to 1:00pm

8. Future agenda items

- None

9. Adjournment – TS 42:48

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