



**GOLF ADVISORY BOARD
SUMMARY
March 13, 2018**



City of Helena

- Pete Aspinwall
- Dave Bauer
- Kelly Casey
- Bill Crivello

- Tyson Lesmeister
- Judy Reddy
- Susan Skinner-Bannon

Ex-Officio Members

- Larry Kurokawa, Golf Course Superintendent
- Scott Longenecker, Head Golf Pro
- Amy Teegarden, Parks and Recreation Director
- Jennifer Schade, Recorder

League Members

- Jack Gregg, Men's League

LOCATION: City-County Building, Room 326

Visitors: Ron Alles, Ty Nelson, Troy Sampson

1. Call to Order/Establish Quorum/Review Agenda

- Pete Aspinwall called the Golf Advisory Board meeting to order at noon. A quorum was established.

2. Approval of Minutes:

- With no noted corrections, Bill moved to approve the February 2018 minutes as presented. Judy seconded. Motion carried.

3. Old Business

Update on Clubhouse and Pro Shop Project

- Ty and Troy provided an update on the clubhouse / pro shop project.
- Ty stated the framing is nearly complete. Today is arrival of the last of the trusses. Crews are also working in the pro shop. They will begin painting this week as well. The tape and texture are taking longer than expected, but is not holding anything up at this point. The pro shop move in date will be at the beginning of May.
- Pete stated he has noticed that it is incredible how much larger the new facility is. The tall walls are almost 24 feet tall.
- Dave asked if there will be storage on the tall side of the building. Ty stated that area is the corner of the quiet dining room. The area over the simulators will be closed off as well. There are three rooms in the existing pro shop that are designated for storage. Pete said the area is where we are storing carts now. We will have lockers again in the same location.

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- Troy stated everyone put in a lot of effort into getting the fireplace. Because of this, we were able to add the south and main entrance canopies back into the project. This will still leave us with construction contingency and we will be able to complete what we wanted.
- Pete stated that for the record, he would like to express thanks to Amy, Dave, Judy, Golden Eagle, Mosaic Architecture, and Smitty's fireplace for doing such a great job of procuring the fireplace. Golden Eagle, Mosaic, and Smitty's all contributed to the purchase of the fireplace. We all believe this will prove to be revenue producing!
- On personal note, Pete thanked Ron for his years of service to the City of Helena. The committee also thanked Ron for his support of this project!

4. New business

Golf Balance from Signage

- Dave stated that a couple years ago we did a fundraiser for signage at the front of the golf course entrance. At that time, we opened an account where we deposited funds. To date, this account has \$3,000 that needs to be spent. Dave feels we should take this money and donate it back to the course.
- Ideas for use include:
 - ✚ Use the \$3K to purchase trees
 - ✚ Use the money to purchase a water dispenser
 - ✚ Dave also recommended that perhaps we give the money to Larry to use for the maintenance side of the course.
 - ✚ Bill asked if building signage is included in our budget.
- Amy stated she visited with Larry about some of these ideas. Larry would like to defer the purchase of additional trees. Trees make a good memorial program with no cost to the course.
- Amy added that in follow up to the announcement of no water containers on the course, it was decided that this is something we do need to have available on the course. We agreed that the water coolers will be washed and filled by the kitchen staff and delivered to the course by the maintenance. Larry has identified some golf course water stations that we could use this money for. There is no money in his budget for this, but Larry feels this is a high priority.
- **Amy stated she will also inquire about the budget for signage.**
- Bill then added that men's league intends to provide funding to purchase a tree for the green side of #11 out in the front area by the path. Men's league has agreed to purchase the tree and donate it to Larry for that area. When Larry is ready, men's league will provide the funds for this project.
- **Amy will send a follow-up email regarding the water station option.**

5. Reports

Parks and Recreation Director's Report

- While construction is the big focus, Amy is pleased to announce that we did hire a Food and Beverage Manager. His name is Ryan Renevier. Ryan will begin next Monday.
- Ryan has a long background in food services. He is a golfer, young and has many passions. He is a people-person.

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- Ordering and start-up will be done by Ryan. He most recently served as the Director of Operations for Taco John's. He has also been involved in opening stores so he understands the logistics of starting new kitchen, ordering supplies, the importance of portion control and waste control. He is a superb hire!!
- Amy added that she was most impressed with his responses in regards to providing excellent customer service. Quality food and customer service are key in making this business successful! Scott and Amy will still control menu items. Much of the equipment we ordered was based on our existing conditions. We don't want to deviate too much from our current menu. It is important to get Ryan learning our current menu and cooking so Scott can transition into the golf season. We are fortunate to have Molly, Bailey, and Bella are back!
- As we get closer to vacating the existing clubhouse, we will need to start figuring out how to surplus the current building. Dave asked if we will have to dispose of the current building before doing the landscaping and cart paths. **Amy will check with Larry on this.**
- The goal is to have the "official" opening July 1.

Golf Superintendent Report

- No report.
- Pete noticed that in the financials there is a marked increase in food and beverage revenue due to being open this winter during simulator play. This appears to have driven very nice revenue for us.

Golf Professional Report

- No report.

Men's League Report

- Jack announced that we filled all nights of league with 18 teams this year so we don't need to worry about a buy-night. We are waiting on one more team for Monday; however, the deadline is March 30th and if we don't hear from that team, Jack stated there are two other teams interested.

Ladies League Report

- No report.

6. Public comment

7. Next meeting date – April 10, 2018

8. Future agenda items

9. Adjournment

With no further business, the Golf Advisory Board adjourned at 12:20 pm.

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