

**Memorial Park Ice Rink – Field Trip Reservation Form**  
Email to [kperrodin@helenamt.gov](mailto:kperrodin@helenamt.gov) if you are filling this out online.

Date: \_\_\_\_\_

Date of Field Trip: \_\_\_\_\_ Time of Party: From \_\_\_\_\_ Until \_\_\_\_\_

Name of Reserving Party: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Number of Children: \_\_\_\_\_ Number of Adults: \_\_\_\_\_

Please be aware that we have a limited amount of specific sizes of skates, a particular size is not guaranteed and we encourage participants who own their own skate to bring them.

**Terms and Conditions –**

- Field trips must take place during off-hours, before 4 pm – Monday through Friday.
- Field trips will go no longer than 1.5 hours.
- Concessions will not be open during field trips.
- Field trip fees include admission fees and rental fees.
- The City of Helena is not responsible for any accidents or incidents that occur at Memorial Park Ice Skating Rink and that all parties agree to use the ice at their own risk.
- Memorial Park Staff is not responsible for supervising children or teaching participants how to ice-skate. The party hosting the field trip is responsible for everyone present and will not leave the facility during the time of the field trip.
- No outside food or beverages will be brought inside of the Warming House.
- Helena's city parks and facilities are tobacco and nicotine free.
- The Field Trip fee will be returned if the field trip is canceled within ten business days, temperatures on the date and time of reservation is below zero or ice is deemed unsafe by management.

The Field Trip Fee is \$25 with a \$20 application fee for a total of \$45. Make Checks out the Helena Parks and Recreation. Please call the Parks and Recreation Department to check our field trip schedule or if you have any questions 447-8077. Thank you for your interest in visiting Memorial Park Ice Rink.

Signature: \_\_\_\_\_

Your signature above indicates that you have fully read and understand the terms, conditions and pricing listed.