



**GOLF ADVISORY BOARD**  
**Time Stamped Minutes/Summary**  
**September 20, 2022**



- Art Pembroke, Chair
- Kelly Casey
- Jack Gregg
- Riley Kurtz

- Judy Reddy – unexcused absence
- Susan Skinner-Bannon
- Chris Smith – excused absence

**Non-Voting Members**

- Steven Link, Golf Course Superintendent
- Tod Fitterer, General Mgr & Head Golf Pro
- Ryan Schwochert, HCC Representative
- Doug Smith, Parks Director
- Heather Kahler, Recorder

**League Member – Men’s**

- Steve Bingham



**League Member – Women’s**

- Kathy McDonald

**LOCATION:** City County Building Room 426 and Zoom

Zoom Meeting Recording:

<https://us06web.zoom.us/rec/share/i5xV45ipMHxz-BIR6PEMsVDvRa4FYEM2DtmZFu-2DrCYnNI9Vla9JvGqXxfhY0ZG.98qpL7cOnT82caly?startTime=1663696727000>

1. Call to Order – **TS 03:18**
2. Visitors
  - Doug Olson – in person
  - Dr G. – zoom
3. Establish Quorum – **TS 05:46**
  - Not enough board members present to establish quorum
4. Review Agenda – **TS 05:52**
  - No changes or additions
5. Approval of Minutes
6. New business **TS 06:53**
  -  New Parks Director Introduction
    - Doug Smith took a moment to say he’s looking forward to working with the Golf Advisory Board and is very excited to be a part of this team
  -  Review of Member Terms, Dates, Contact Information –TS 07:48
    - Art confirmed members should have received a copy of the By-Laws

***Mission Statement: The Bill Roberts Golf Course is committed to providing a high quality, friendly, and affordable public golfing experience for all ages and abilities within the greater Helena community!***

- Heather took a moment to go over notes of board members to determine their accuracy. In the findings it was determined that member Kelly Casey has not been present at the past three meetings that Heather has been secretary for and has not received excused absences from him. Tod said he would reach out to Kelly so he could get a hold of Heather. Heather said she would write a letter to him to find out his interest in continuing with the board. It was found that Riley Kurtz's term will be ending 10/31/22 and he would need to either request to continue or resign. Sue confirmed her membership as well as Judy's. Art's terms need to be researched.
- Quorum was then established at **TS 14:27** so a motion to approve the minutes and vote on a vice chair
- **TS 14:40** Art asked if there was a member that is willing to take on the duties of a Vice Chair. Jack Gregg volunteered, Art nominated Jack, Sue seconded, all in favor, Jack was voted as Vice Chair.
- Art then mentioned that in the January board meeting, there will be a vote for new Chair and Vice-Chair, so if members are interested, to get Heather that information before the January meeting
- Final discussion was on updating the by-laws
- A list of board members and terms should also be created

#### 7. Approval of Minutes - **TS 15:40**

- Because of the established quorum, Art request the minutes get approved. Jack moved to approved, Riley seconded, all in favor, motion passed.

#### 8. Old Business – **TS 22:03**

- Ball Washer Placement – **TS 22:08**
  - Users and members are thankful the ball washer got put back
- Outcome of City Commission Meeting Golf Course Topic Discussion – **TS 22:42**
  - Not a lot of discussion, but the group felt good there was research and education done to keep the funds where they were originally planned from the city commission
  - Further discussion continued about information and where to get it and the group would like to be kept in the loop more

#### 9. Reports – **TS 34:54**

- Communication Working Group Report – **TS 34:55**
  - The group got together to discuss the communication issues. The outcome, wait for Tod to get through the season to look back at the course's needs.
- Golf Superintendent Report – **TS 38:28**
  - Steve said they had finished airification of the greens
  - Next year, suggests scheduling tournaments and course maintenance away from each other

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- Steve let the board know of the Growing Friends tree project on Benton Ave and may have an impact on maintenance staff
- Having some issues with the gallery well
- Irrigation blowout will happen 10/28
- Last day of regulation play Steve would like to be October 31
- Steve mentioned that he would like an opportunity to present all the things the golf course does for the community to the City Commission to help them understand the positive impact the course has on the Helena community
- Golf Professional Report – **TS 55:37**
  - Tod reported that they're just finishing up a tournament today
  - There are 9 more events scheduled for the rest of the season
  - Tod shared his concerns about why Muni's gets put up for discussion more than any other department or program
  - Staffing is getting in good shape
  - Simulator league is getting challenging because Tod needs to work on budget numbers to have the simulators serviced
- Men's League Report – **TS 1:04:43**
  - Nothing major to report but it was a good year
- Ladies League Report - **TS 1:04:48**
  - Reported it was a great season

**10. Public comment – TS 1:05:06**

- Public Comment from Dr. G

**11. Next meeting date – TS 1:04:51**

- October 18, 2022 12:00pm to 1:00pm

**12. Future agenda items**

**13. Adjournment – TS 1:09:34**

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